



**HARDIN COUNTY
HUMAN RESOURCES DEPARTMENT
MELINDA HERRINGTON, DIRECTOR**

POSTING OF AVAILABLE POSITION

TITLE OF POSITION:	Tax Deputy – Tax Office
JOB DESCRIPTION:	Available by request
QUALIFICATIONS:	High school diploma or equivalent. Two years general office. Experience preferred; computer knowledge required. Must be able to communicate effectively with clients. Bilingual A plus.
SALARY:	Up to \$17.74/hr.
BENEFITS:	Fringe benefit package

Signed and completed applications must be submitted to: HR@co.hardin.tx.us

Applicants may be contacted for an interview. All information is confidential.
Applications will be taken until filled.

AN EQUAL OPPORTUNITY EMPLOYER