



**HARDIN COUNTY
HUMAN RESOURCES DEPARTMENT
MELINDA HERRINGTON, DIRECTOR**

POSTING OF AVAILABLE POSITION

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|---------------------------|---|
| TITLE OF POSITION: | Tax Deputy – Tax Office |
| JOB DESCRIPTION: | Available by request |
| QUALIFICATIONS: | High school diploma or equivalent. Two years general office. Experience preferred; computer knowledge required. Must be able to communicate effectively with clients. Bilingual A plus. |
| SALARY: | Up to \$17.74/hr. |
| BENEFITS: | Fringe benefit package |

Signed and completed applications must be submitted to: HR@co.hardin.tx.us

Applicants may be contacted for an interview. All information is confidential.
Applications will be taken until filled.

AN EQUAL OPPORTUNITY EMPLOYER